



HAISLA NATION

Request for Proposals Official Community Plan

Issued
July 2, 2024

Submission Deadline
July 24, 2024 at 4:00 pm

The Opportunity

The Haisla Nation Council invites proposals from qualified consultants or firms to develop an Official Community Plan (OCP) that aligns with the vision and objectives of the Haisla Nation, building upon existing planning frameworks including the Comprehensive Community Plan and Land Use Plan. This OCP will serve as a critical guiding document for the sustainable development and growth of the Haisla Nation community over the coming years.

Background

The Haisla Nation is the band government of the Haisla people. The Haisla's neighbours are the City of Kitimat and the Haisla have many formal and informal partnerships and working relationship with governments, agencies, and businesses throughout our traditional territory. We have a registered population of 2,081 members with approximately 675 members living on-reserve.

HNC strives to lead in good governance with the principles of fairness, transparency, and accountability to support our Nation's future.

Haisla Nation Council consists of 140 full-time permanent employees, with anywhere from 25-50 temporary or on-call positions at a time. The organization currently consists of twelve (12) departments:

Administration, Finance, Human Resources, Community Development, Health, Education, Lands, Environment, Fisheries, Employment & Training, Culture & Language, Information Technology.

Haisla Nation Council's elected body consists of one (1) Chief Councillor and ten (10) Councillors. Haisla Nation Council has two (2) committees: Executive Committee and Stakeholder Relations Committee.

Purpose of Project

The primary objectives of developing the Official Community Plan for the Haisla Nation are:

1. To incorporate the values, aspirations, and priorities of the Haisla people into a comprehensive planning framework.
2. To guide sustainable economic development, housing, infrastructure, and environmental stewardship within Haisla Nation territories.
3. To strengthen community engagement and participation in the planning process.
4. To align planning efforts with regional, provincial, and federal policies and initiatives.

Project Requirements

Proposed Scope of Work

The consultant or firm will undertake the following tasks as part of the OCP development process:

1. Conduct a review and analysis of the existing Comprehensive Community Plan and Land Use Plan.
2. Engage with Haisla Nation leadership, community members, elders, and stakeholders through workshops, interviews, and surveys to gather input and identify priorities.
3. Develop a comprehensive Official Community Plan that includes land use policies, zoning regulations, infrastructure requirements, and environmental management strategies.
4. Present draft and final versions of the OCP for review and approval by the Haisla Nation Council.

5. Prepare implementation strategies, including timelines, responsibilities, and resource requirements.

Qualifications of Firm

Interested consultants or firms should possess the following qualifications and experience:

- Demonstrated experience in Indigenous community planning, preferably with First Nations communities.
- Expertise in land use planning, policy development, and community engagement processes.
- Experience working with government agencies, Indigenous organizations, and stakeholders.
- Strong communication, facilitation, and collaboration skills.

Deliverables

The consultant or firm will deliver the following key documents and outcomes:

1. A detailed work plan outlining timelines, milestones, and deliverables.
2. A comprehensive Official Community Plan document that reflects the vision and values of the Haisla Nation.
3. Reports summarizing community engagement activities and outcomes.
4. Implementation strategies and recommendations for plan execution.

Information Required – Proposal

Proposals should include the following information:

- Consultant or firm profile, including relevant experience and qualifications.
- Proposed methodology and approach to OCP development.
- Detailed work plan with timelines and deliverables.
- Budget proposal, including itemized costs and expenses.
- References from previous similar projects.

Evaluation Criteria

Submitted proposals will be evaluated upon the following criteria:

Experience and qualifications of the consultant or firm in Indigenous community planning, land use planning, and policy development	20%
Clarity and appropriateness of the proposed methodology and approach to OCP development	30%
Strength of proposed community engagement strategies, including plans for consultation with Haisla Nation leadership, community members, and stakeholders	15%
Soundness of proposed implementation strategies, including timelines, responsibilities, and resource requirements	20%
Clarity and reasonableness of the budget proposal, including itemized costs and expenses	15%

RFP – Submission Details

Event Detail	Date
RFP Issued	July 2, 2024
Submission Deadline	July 24, 2024 at 4:00 pm

Each Firm shall provide one copy of their RFP submission no later than 4:00 pm on July 24, 2024.

Email:

cowilson@haisla.ca

Any proposals received after the above deadline will not be considered.

The Haisla Nation Council looks forward to receiving innovative and comprehensive proposals that reflect the unique needs and aspirations of our community. Thank you for your interest in supporting the sustainable development of the Haisla Nation.