



# HAISLA NATION COUNCIL

PO Box 1101, Kitimaat Village, BC, V0T 2B0 | (250) 639-9361  
Toll Free: 1-888-842-4752 | Fax: 250-632-2840 or 250-632-4794

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## Haisla Nation Council has an immediate opening for: **Drug & Alcohol Addictions Counsellor**

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### **Job Summary:**

The Drug and Alcohol Addictions Counsellor (DAAC) would provide direct assistance and support to at-risk Haisla members in the greater Kitimat area (i.e. Kitimaat Village, Town of Kitimat and Terrace) by liaising between them and the community social agencies that offer the relevant services they need. The DAAC works within a multi-disciplinary team to provide prevention, assessment, referral, counselling and follow-up services to individuals and family members affected by mental health and substance use issues.

### **Responsibilities:**

- A. Provide mental health and addiction counselling and support to individuals, families and groups in the community. Answer phone calls and inquiries concerning available programs and services.
  1. Provide mental health counselling regarding the cause, symptoms and prevention strategies of various mental health diagnoses;
  2. Provide counselling regarding the use and effects of alcohol and drugs;
  3. Prepare needs and risk assessments;
  4. Maintain a comprehensive understanding of crisis management and the impact of trauma on mental health and addiction issues;
  5. Provide outreach counselling in the community;
  6. Coordinate and facilitate land-based activities, e.g. sweat lodge, wilderness outing, welcome home ceremony, traditional teachings, storytelling, post-treatment socio-cultural activities, art creation, fishing, cedar collection, talking circle, social culture etc.;
  7. Accept and make referrals to outside agencies;
  8. Support traditional land-based healing activities;
  9. Maintain strict confidentiality guidelines regarding all clients, conversations and referrals;
  10. Utilize the Electronic Management Record system to document all client encounters in a timely manner;
  11. Coordinate and facilitate educational workshops on mental health and addiction related topics;
  12. Prepare funding proposals for mental health and addiction programs and initiatives, as requested;
  13. Collaborate with Communication Coordinator to develop promotional materials and information for health promotion initiatives;
  14. Attend and sit on community and organizational committees;

- B. Provide treatment referrals.
1. Assist individuals to identify their need for treatment programs;
  2. Liaise with treatment programs;
  3. Assist clients to meet all requirements;
  4. Access funding for treatment programs;
  5. Evaluate the effectiveness of treatment programs;
  6. Liaise with community agencies and supports;
  7. Complete treatment centre referrals;
  8. Complete Admission and Discharge Criteria and Assessment Tools (ADAT);
  9. Arrange transportation for clients to and from treatment centres;
  10. Evaluate the effectiveness of treatment programs.
- C. Prepare and facilitate mental health and addiction programs.
1. Prepare proposals for program funding;
  2. Develop and facilitate mental health and addiction-related group counselling programs, i.e.;
  3. Structured Relapse Prevention and/or Cognitive Behaviour Therapy;
  4. Conduct a Needs Assessment/SWOT Analysis for proposed programs;
  5. Collaborate with community partners when developing programs;
  6. Prepare program evaluations and analyze results;
  7. Other duties as assigned.

Job Requirements:

A. Education:

Bachelor in Social Work (BSW), plus additional education and experience in chemical addiction. You are a Registered Social Worker in good standing with the British Columbia College of Social Workers and Social Service Workers (BCCSW), or Regulated Health Professional.

B. Knowledge / experience:

1. Experience working with people struggling with mental health and/or addiction problems;
2. Practice from a harm reduction philosophy;
3. Comprehensive knowledge of client centered mental health and addictions interventions, practice methods and professional skills;
4. Knowledge of community resources, treatment centres, social service networks and organizations;
5. Knowledge of funding agencies available to assist clients in accessing needed support services and community resources;
6. Working knowledge of computer software (email, internet) and Microsoft Office applications (Word, Outlook), and Electronic Management Record systems.

C. Skills:

1. Advocacy skills;
2. Strong interpersonal skills to work with diverse client groups with varying levels of comprehension and language capability;
3. Effective listening, observation and facilitation skills to effectively assess clients and provide appropriate treatment and consultation;
4. Strong mediation, negotiation and conflict resolution skills to respond or assist in emergency situations;

5. Strong collaboration skills to manage service delivery in conjunction with case managers, clients, their family members/caregivers/SDMs and other health care professionals;
6. Ability to deal with demanding interpersonal situations and respond with good judgment and understanding;
7. Ability to communicate information effectively through a variety of means including meetings, reports, letters and presentations;
8. Advanced oral and written communication skills in English to establish and maintain a wide range of contacts with health care professionals and community organizations;
9. Demonstrated ability to analyze and make independent decisions;
10. Ability to think critically and be innovative to create/modify strategy or intervention techniques to suite the individual needs of clients;
11. Valid BC driver's license and use of own vehicle;
12. Must provide a Criminal Records Check with vulnerable sector screening;
13. Experience with First Nation culture and communities would be considered an asset.

Interested individuals should submit a cover letter, names of three references and the express permission for HNC to contact these references, as well as your resume to:

Stephanie McClure  
Human Resources Manager  
Haisla Nation Council  
Haisla PO Box 1101  
Kitamaat Village, B.C. V0T 2B0  
Fax (250) 632-2840  
Email: [HNCjobs@haisla.ca](mailto:HNCjobs@haisla.ca)

**No later than 4 pm on July 23, 2019**

***While we sincerely appreciate all applications, only those candidates selected for interview will be contacted.***